

PREQUALIFICATION APPLICATION FORMS

REQUEST FOR EXPRESSION OF INTEREST: EOI NO. SH/EOI/001/2024-2025

Instructions to Interested Bidders

1. Forms which are not filled out completely and submitted in the prescribed manner will not be considered.
2. All the documents that form part of the expression of interest must be written in English.
3. The Expression of interest is open only to Individual Consultants who will be considered for inclusion in the database of pre-qualified Consultants.
4. The applicant shall submit only one application on in its own name. If an applicant submits or participate in more than one application, all those applications shall be rejected.

Please fill the required Information Forms.

1. Pre-qualification/Consultancy Data PQ-1
2. Litigation History PQ-2
3. Sworn statement PQ-3

FORM PQ-1 PRE-QUALIFICATION DATA

REGISTRATION FOR OTHER PROFESSIONAL SERVICES APPLICATION FORM

CONSULTANT BIOGRAPHICAL DATA SHEET			
1. Name of consultant (Last, First, Middle):			
2. Address:		3. Email:	
4. Telephone and cell phone numbers (include area code):		5. Area of Specialization:	
6. EDUCATION (include all college or university degrees)			
Name and location of Institution	Major	Degree	Year

1. LANGUAGE PROFICIENCY					
LANGUAGE	Proficiency Speaking		Proficiency Reading		
8. EMPLOYMENT HISTORY Give last three (3) years.					
Position/ Title	Employer's Name and Address Point of Contact & Telephone #		Employment Period:(most recent first)		
			From	To	
9. SPECIFIC RELEVANT CONSULTANCY SERVICES (give last five (5) years)					
Services Performed	Company's Name and Address; Point of Contact & Telephone no.	Dates of Service (MM/DD/YY)		Daily Rate	Days at Rate
		From	To	Dollars/ KES	
10. CERTIFICATION:					
<p>Consultant certifies in submitting this form that the consultant has taken reasonable steps to ensure the accuracy of the information contained in this form. Consultant understands that Executive Office of the President – State house may verify the information. Applicant understands that providing certifications that are false, fictitious, or fraudulent may result in appropriate remedial action by Executive Office of the President – State house, taking into</p>					

consideration all the pertinent facts and circumstances, which may include immediate termination of any relationship with Executive Office of the President – State house

Signature:

Date:

FORM PQ-2 LITIGATION HISTORY

Name of Consultant

Consultant should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution.

YEAR	AWARD FOR OR AGAINST	NAME OF CLIENT CAUSE OF LITIGATION AND MATTER IN DISPUTE	DISPUTED AMOUNT (CURRENT VALUE, KES/USD. EQUIVALENT

FORM PQ-3 SWORN STATEMENT

Having studied the pre-qualification information for the above project we/I hereby state:

- a) The information furnished in our application is accurate to the best of our knowledge.
- b) That in case of being pre-qualified we acknowledge that this grants us the right to participate in due time in the submission of a tender or quotation on the basis of provisions in the tender or quotation documents to follow.
- c) We enclose all the required documents and information required for the pre-qualification evaluation.

Date:

Applicant’s Name:.....

Represented by:

Signature:

(Full name and designation of the person signing and stamp or seal)